REQUEST FOR TENDER

We hereby request a tender for the renovation work on the target, carried out in accordance with the attached documents as a lump-sum contract. The tender must be submitted by filling in the enclosed tender form.

Target: Embassy of India
30 Kulosaarentie
00570 Helsinki

Client: Embassy of India
32 Kulosaarentie
00570 Helsinki

Building project organiser: Doventus Oy
Sinimäentie 10 A
02630 Espoo
Matti Haikala, civil engineer
matti.haikala@doventus.fi

Submitting the tender: Head of Chancery
Embassy of India
Kulosaarentie 32
00570 Helsinki

Presentation of the target: The project organiser expects the contractor to study the project plans, the site and conditions before submitting the bid.

Visit to the site for all contractors will be arranged on 26 February 2019 at 1000. The address of the meeting is Kulosaarentie 32, 00570 Helsinki.
During the pre-bid meeting, questions from the contractors will be collected and the client / developer will answer them. The answers are available via Dropbox link of the project.

Schedule: The times for the commencement of the construction-renovation and completion of the work will be written on the contract after mutual consultation between client and the contractor. The tender should be accompanied with a schedule that would best suit the contractor.

Tendering: Call for tenders will be published in Rakennuslehti and Helsingin Sanomat on 8 February 2019.

Tender documents can be downloaded from a
Submitting a tender:

The tender documents are confidential and intended only for bidding.

The tenders are to be submitted or sent by 2 April 2019 at 1200hrs to the address specified above. The envelope must have the name of the bidder and text “Embassy of India Urakkatarjous” [Embassy of India Tender].

The sealed single envelope containing the tender is to have separate sealed envelopes 1 and 2. Both separate envelopes are to have the following information written on them:

On Envelope 1 (Technical bid):
Embassy of India Urakkatarjous
Kirjekuori 1 [Envelope 1]
Name of the bidder

On Envelope 2 (Financial bid):
Embassy of India Urakkatarjous
Kirjekuori 2 [Envelope 2]
Name of the bidder

Validity of tender:

The tender must be valid for five (5) months from the last date of submitting the tender 2 April 2019 onwards.

Terms of the call for tenders:

The tender with the least overall costs will be selected. The criteria are as follows: price, financial status of the contractor, references of similar targets, competence of supervisors and staff and the proposed schedule.

A building permit has been obtained for the project. The permit and its appendices are classified and will be given (such parts of them as are necessary) only to the contractor who is selected for the job.

All documents and drawings of the project are confidential. The contractor will not divulge any information of the project to outsiders.

The client holds the right to accept or decline any tender.

If the tender deviates from the documents of the call
for tenders, the contractor must clearly indicate this in the tender. Otherwise the tenders will be processed as corresponding to the call for tenders.

**Additional information:** Any questions regarding the request for tender can be directed at:

- **Nirmal Kumar Chawdhary, tel. 0922899111**
  hoc.helsinki@mea.gov.in,
- **Sandeep Kumar, 0922899112**
  adm.helsinki@mea.gov.in

  Matti Haikala, tel. 040-657 9922
  matti.haikala@doventus.fi,
  Jari Leppanen, tel. 040-826 9784
  jari.leppanen@doventus.fi

**Attachments:** As per the list of documents in the request for tender.

On behalf of the Embassy of India,
In Espoo **24.01.2019**

Matti Haikala, civil engineer / Doventus Oy

**These tender documents are confidential** and intended only for the bidder. If you are not a bidder, please notify the owner of these documents immediately by email: hoc.helsinki@mea.gov.in and destroy the e-mail from your system without producing, distributing or retaining copies thereof.